



People. Partnerships. Possibilities!

HAMPTON NEIGHBORHOOD COMMISSION

Neighborhood Commission
Monday, February 9, 2015— 5:00-6:30PM
Community Development Conference Room

Hampton's Neighborhood Commission provides leadership, guidance, and support to the Hampton Neighborhood Initiative, thereby creating healthy neighborhoods where everyone can realize their full potential for a better quality of life.

District Representatives:

District One
David Duxbury
District Two
Pam Croom
District Three
Chris Henderson
District Four
Sandra Medina
District Five
Patricia Parker
District Six
Alice Callahan
District Seven
Sally Lazorchak
District Eight
Brandy Marteney
District Nine
Rhonda Woods
District Ten
Vacant

School Representative:

Ann Bane

City Representatives:

Anthony Reyes
Maj. Ronald Davis
Steve Bond

Institutional Representatives:

Henry Mills
Kathy Johnson
Steven Edwards, Chair

At-Large Representatives:

Peggy Todd, Chair-Elect
Barbara Franklin

Youth Representatives:

Cherelle Cotton
Sonya Medina

Executive Director:

Jonathan E. McBride

c/o Housing & Neighborhood
Services Division
22 Lincoln Street
Hampton, VA 23669-3591

Phone (757) 727-6140
Fax (757) 728-2449

www.hampton.gov/
neighborhoods

I. **Opening**

- A. Roll Call and Verification of Quorum
- B. Pledge of Allegiance
- C. Review and Approve minutes of the January 12, 2015 Meeting
- D. Chair Announcements

II. **Director's Report**

III. **Items to be Presented by Public**

IV. **Items by Commissioners**

V. **Briefings**

- A. Briefing from HPD Neighborhood Watch Coordinator

VI. **Action Items (Voting items)**

- A. Consideration of the Hampton Home Repair Blitz Neighborhood Recommendation
- B. Consideration of Amendment to Pasture Point NIF Grant

VII. **Dialogue (Ongoing/Old Business)**

- A. Strategic Issues Update
 - 1. Hampton Neighborhood College
 - a. Hampton 101 (~~Nov 13~~ / March 7)
 - b. Hampton 201 (April—May)
 - 2. Neighborhood Commission Meet & Greet
 - a. ~~November~~ / May
 - 3. You Make a Difference Event (March 21)
- B. Committee Status Reports on Work Plan Progress
 - 1. Nominating Committee
 - 2. Community Appearance, Pride & Image Committee
 - 3. Youth Committee
 - 4. Civic Communications Committee
 - 5. Neighborhood-School Partnerships Committee

The next Hampton Neighborhood Commission meeting will be held on March 9, 2014, at 5 pm in the Community Development Conference Room, 5th Floor - 22 Lincoln Street

Protocol for Public Input at Neighborhood Commission Meetings:

Hampton Neighborhood Commission meetings are open to the public. The public is invited to attend meetings and to observe the work and deliberations of the Neighborhood Commission. The public may also address the Neighborhood Commission during the agenda item "Items to be Presented by the Public" by signing up to speak. The sign-up sheet will be available to the public until the agenda item "Items to be Presented by the Public" is reached in the course of the meeting. Speakers will be recognized in the order in which they sign up and are asked to limit their comments to 5 minutes.

MINUTES

Hampton Neighborhood Commission Meeting
Community Development Department
January 12, 2015
Time 5:00 – 6:08PM

Present

Ann Bane, School Rep,
Alice Callahan, District 6
Ron Davis, City Rep.
David Duxbury, District 1
Steven Edwards, Chair-Elect
Chris Henderson, District 3
Kathy Johnson, Chair
Sally Lazorchak, District 7
Brandy Marteney, District 8
Sandra Medina, District 4
Sonya Medina, Youth Rep
Henry Mills, Institutional Rep.
Patricia Parker, District 5
Anthony Reyes, City Rep.
Peggy Todd, At-Large Rep.

Jonathan McBride, Executive Director
Jasmine Bryson, Coordinator
Dorinda Weeks, Recording Secretary

Absent

Steve Bond, City Rep.
Cherrelle Cotton, Youth Rep.
Pamela Croom, District 2
Barbara Franklin, Public Relations Rep.
Judy Hart, District 10
Rhonda Woods, District 9

Guest

I. Opening

Call to Order

The meeting was called to order at 5:00pm.

A. Roll Call and Verification of Quorum

Quorum verified.

B. Pledge of Allegiance

C. Chair Announcements

None

II. Director's Report

The Director reported:

Updated FEMA flood maps will be available for viewing on January 13, 2015, from 4pm-8pm at the Hampton Convention Center.

- The Urban Design Association will be updating the Coliseum Central Master Plan process on January 22, 2015.
- The Chair mentioned the City is looking for help in selecting a new school superintendent. Ann Bane added the next forum will be Tuesday at Jones Magnet Middle School at 7:00pm and the last meeting will be Thursday at Phoenix Pre K-8 at 7:00pm.

III. Items to be Presented by Public

Bruce Myers from Smart Beginnings

Smart Beginnings is a non-profit coalition committed to helping children be healthy and ready for kindergarten by collaborating with agencies, public/private entities, and public officials. Smart Beginnings Program Neighborhood Commissioners to assist with identifying parents with leadership qualities to come together to work on issues that would be beneficial to the community.

Allyson Graul from Alternatives, Inc.

Alternatives, Inc. encourages neighborhoods to get young people involved in the community. There are two training programs are available at no fee:

- K.I.C.K. (Kids Involved in Community Kindness): a program that connects children, grades 3-5, to their community by helping them learn the value of giving back by identifying issues within their neighborhoods.

- There are two K.I.C.K. adult leader training workshops January 24, 2015 and February 28, 2015. Teenagers are encouraged to lead this group.
- Youth Power is an adult lead program that encourages middle and high school youth to take an active role in their community. The Youth Power workshop will be February 21, 2015.

Those who participate in the training have the opportunity to receive a \$200 grant to assist with a community improvement project.

IV. Items by Commissioners

David Duxbury mentioned the Citizen Fire Academy is every six months and the Citizen Police Academy application is due by January 27, 2015. Three slots are open for Neighborhood Commissioners who would like to attend this nine week training.

V. Briefings

A. Youth Commission Representation/Partnership

- Shanel Lewis introduced Sonya Medina, Youth Commission Chair-Elect, one of the new youth representatives.
 - Cherrelle Cotton, Chair of the Youth Commission, is the second youth representative.
- Alice Callahan and Sandra Medina volunteered to serve as mentors to the Youth Representatives.

VI. Action Items (Voting items)

A. Consideration of the Neighborhood Pool Program Proposal

- Peggy Todd reported that CAPI has met with the leaders of the Neighborhood Pools to find out their concerns. If approved, this will be the tenth year offering the pool grant. Each participating pool is eligible for \$4000 in grant funds to provide nine Community Pool Preview Days. These preview days are free and open to the public and must be held on Memorial Day weekend and the first week of the summer. For each dollar in resources raised by the pool organizations goes towards the operation of the pools, the Neighborhood Commission will match dollar for dollar up to \$1,000 in additional grant funds.

The Chair asked the Committee for approval of the Neighborhood Pool Program Proposal. Since this motion is from the CAPI Committee there was no need for a second of the motion.

The Chair called for a vote:

APPROVED

AYES: 15- A. Bane, A. Callahan, R. Davis, D. Duxbury, S. Edwards, C. Henderson, K. Johnson, S. Lazorchak, B. Marteney, Sandra Medina, Sonya Medina, H. Mills, P. Parker, A. Reyes, P. Todd

NAYS: 0

ABSTAIN: 0

ABSENT: 6- S. Bond, C. Cotton, P. Croom, B. Franklin, J. Hart, R. Woods

VII. Dialogue (Ongoing/Old Business)

A. Strategic Issues Update

1. Hampton Neighborhood College

a. Hampton 101 (Nov 13 / March 7)

- Ann Bane reported the success of the Hampton 101 on November 13, 2014. The next Hampton 101 will commence on Saturday, March 7, 2015 with a focus on neighborhood leaders. Further updates and location will be given at a later time.

b. Hampton 201 (March – April)

- Shellae Blackwell reported Hampton 201 will have a focus on skill building and development to promote leadership within the community, build confidence, and provide an understanding on how to use the tools they have learned to take back to use in their neighborhood. Hampton 201 will be a six week course starting in April. and standby for further updates and the location. At

least two Neighborhood Commissioners are encouraged to attend the Hampton 201 College.

- David Duxbury suggested having a financial literacy and investment workshop for adults and the youth. Jonathan mentioned if you know of any organizations that is having a financial literacy workshop, please let the Staff know. Ann Bane stated that financial literacy is now part of the graduation requirement. Shellae mentioned maybe using credit unions and banks for financial literacy programs for the adults.

2. Neighborhood Commission Meet & Greet

a. November / May

- Shanel Lewis reported that almost 80 people were in attendance for the Meet and Greet held in November.

Updates to come on the next Meet and Greet that will be in held in May 2015.

3. Commission Retreat

- a. Jonathan reported the retreat will be January 31, 2015 from 8:30am-3:30pm at the ODU Peninsula Workforce Development Center.

- The three focus areas will be: Overall history of the commission, work style preferences, how you build influences in the commission for neighborhoods.

4. You Make a Difference Event (HNI 20th year Anniversary)

- a. Shanel Lewis reported this event will be on March 21, 2015 from 5:00 pm-8:00 pm at the Virginia Air and Space Museum. Civic Communications will be working on the logistics and Community Appearance, Pride & Image Committee will be working on the awards program and the agenda. The next meeting will be January 14, 2015.

- Jonathan asked the Neighborhood Commissioners to encourage their neighborhood leaders to submit their

Neighborhood Awards application by the extended deadline of January 23, 2015.

- He went on to say the RNO challenge is still in effect and he encouraged the commissioners to get their neighborhood serving organizations to get registered by next month so they can be a part of the "You Make A Difference" Event.

B. Committee Status Reports on Work Plan Progress

1. Community Appearance, Pride & Image Committee – Peggy Todd reported the next meeting will be January 14, 2015 with a focus on the You Make a Difference event and getting started on the May 2015 Repair Blitz.
2. Civic Communications Committee – Shanel Lewis reported the brochure for the Neighbor Commission is almost finished.
3. Neighborhood-School Partnerships Committee – Ann Bane reported the Committee created and sent out a letter during the holidays about "How neighborhoods can help schools". It was sent to the Neighborhood Commissioners and Neighborhood Leaders in hopes it will encourage them to become more involved with the school.
4. Nominating Committee- Alice Callahan mentioned a Neighborhood Commissioner is still needed for District 10 and Jasmine Bryson mentioned that District 2 will need a Commissioner because Pam Croom is moving out
5. Youth Committee – No report.

D. Adjournment

The meeting adjourned at 6:08pm.

Next Meeting Date: February 9, 2015.

MINUTES

Hampton Neighborhood Commission Meeting
Community Development Conference Room
Executive Committee
January 26, 2015
Time 5:00-6:05pm

Present

Alice Callahan - Chair, Nominating Committee
Steven Edwards - Chair
Peggy Todd – Chair-Elect

Absent

Ann Bane - Chair, Neighborhood - School Partnership Committee
Barbara Franklin – Chair, Civic Communications Committee
Sonya Medina, Youth Rep.
Henry Mills, Institutional Rep.

Staff

Jonathan McBride - Executive Director
Dorinda Weeks - Recording Secretary

Guests

None

Item #1

Special Event Permit – Update

Shellae Blackwell reported, as of December 2014, the Special Event permitting process is now under the direction of the Hampton Police Department. The applications can be picked up and returned to Corporal Gallishaw. For now the permits are still issued by Hampton Parks and Recreation.

Also Corporal Gallishaw suggested using the name Small Event instead of Special Event for the permits. Also he agreed to having a small event application and guidelines. Shellae suggested the guidelines should include:

- What qualifies as a small event
- Where small events are permitted
- Cost of small event permits
- How to submit a permit application

The update will be presented to CAPI to review.

Item #2

Strategic Project Updates

A. Commissioner Retreat Update

- Jonathan discussed the agenda for the Commissioner Retreat on January 31 from 8:30am-3:30pm at the Peninsula Workforce Development Center.

Item #3

Committee Status Reports

- A. Civic Communications Committee – Shanel reported on the You Make a Difference Event. The contract for the location has been obtained for the Virginia Air & Space Museum for March 21, 5:00 pm-8:00 pm. Approximately five to ten applications have been received for the awards. The Community Appearance, Pride and Image Committee will meet in February to go over the final details. Also she reminded everyone to continue to push the RNO's. before the event.
A.
- B. Community Appearance, Pride and Image Committee – Peggy Todd reported they are looking at two neighborhoods for the next Hampton Blitz, near the Boys and Girls Club for the Spring and near Lindsay Middle School for the in the Fall.
- C. Neighborhood-School Partnerships Committee – The next Hampton 101 will be on March 7th.
- D. Nominating Committee – No report other than Pam Croom resigning.
- E. Youth Committee – Retreat was held today (Jan. 26th).

Item #4

Review and approve draft agenda for February 9, 2015

Neighborhood Commission Meeting

- Jonathan will confirm if the Neighborhood Watch Coordinator, Officer Wilson, will be able to attend the meeting.

Item # 5

Other Business

Item #6

Solicit Remarks for Chair Announcements

None

Next Meeting Date: February 23, 2015. Location , TBD.

Civic Communications Committee
Meeting Results January 14, 2015 5:00 PM
Location of Meeting: Cnty Conference Room

Present: Barbara Franklin Chair - At-Large Commissioner
Alice Callahan - District 6 Neighborhood Commissioner
Pam Croom - District 2 Neighborhood Commissioner
Sandra Medina -District 4 Neighborhood Commissioner
Major Ron Davis – Institutional Commissioner
Brandy Marteney- District 8 Neighborhood Commissioner
Shanel Lewis - Neighborhood Development Associate
Brianna Venner - Marketing Inc.

Item I. - Review of Previous Minutes

The minutes of the previous meeting were reviewed and unanimously approved.

Item II. - Brochure Review

Approved content for the brochure and agreed to Bi-Fold
Approved design of brochure
Agreed the two blank spots to be filled with neighborhood activities/neighborhood commissioners
Agreed to display diversity

Item III. You Make a Difference Event

March 21, 2015 5pm-8pm at the Virginia Air and Space Museum
Proposed Agenda:
5:00-5:30pm light refreshments, music, and mingling,
5:30-5:40pm speaker – Mayor- Welcome
5:40-5:50pm speaker- Steve Edwards
5:50-6:05pm speaker - Will Moffett- "Evolution of Neighborhoods"
6:05-6:25pm Joan Kennedy- Keynote Speaker
6:25-6:35 Recognize Pioneers of Neighborhood Initiative- Shellae, Bob & Terry O'Neil, Jimmy Eason, Joan Kennedy, Will Moffett (Acknowledge and take picture)
6:35-7:00pm Recognition of Hampton101 participants (acknowledge and take picture)
7:00pm- 7:25- Neighborhood Awards
7:25pm-8:00pm - Meet and Greet

Agreed no sponsorships
Heavy hors d'oeuvres, Shanel will provide committee with vendor list and website, committee has one week to provide their recommendations
Staff will continue to work details and provide updates to the committee

Item IV. Neighborhood-Serving Organization Program

Approved Pasture Point
Approved Seaward Bound
Approved Virginia Peninsula Food Bank

Other Business - Hampton Neighborhood Registered Nonprofit Website

Brianna Venner agreed to go forward with website link through the Neighborhood Commission on the Hampton.gov website.

Sandra Medina will be responsible for maintenance and updating all information regarding this site

This item will go to Executive for further discussion

The next meeting will be held at 5:00 PM on February 11, 2015

The meeting was adjourned at 5:56 PM by Barbara Franklin.

Community Appearance, Pride & Image Committee Meeting Results

January 21, 2015 5:00 PM

Location of Meeting: CDD 5th Floor Conference Room

Present: Peggy Todd Chair - At-Large Commissioner
David Duxbury - District 1 Neighborhood Commissioner
Patricia Parker - District 5 Neighborhood Commissioner
Steve Edwards - Faith Based-Institutional Commissioner
Tony Reyes - City Representative Commissioner
Jonathan McBride - Executive Director
Jasmine Bryson - Neighborhood Development Associate
Marcie Spragan - Neighborhood Development Associate

Item I. - Review of Previous Minutes

The minutes of the previous meeting were reviewed and unanimously approved.

Item II. – Home Repair Blitz Location Recommendation

We discussed two areas of interest for the Spring and Fall Blitz. Everyone was in agreement that we do the Spring 2015 Blitz in the Wythe Phoenix area using the Boys and Girls Club as our home base. The Fall Blitz will be held in the Briarfield/West Hampton Area using Lindsey Middle School as our home base

There was also discussion of doing a joint Blitz with the City of Newport News near the border of the two cities close to Chesapeake Ave. Newport News is having their first Blitz in June. We will look to them on this venture once they are through with their first Blitz.

Item III. You Make a Difference Event

March 21, 2015 5pm-8pm at the Virginia Air and Space Museum

Awards for the You Make A Difference are coming in. We had five at the time of this meeting. We will meet in February to decide who will be awarded

The next meeting will be held at 5:00 PM on February 18, 2015

The meeting was adjourned at 6:15 PM by Peggy Todd.



People. Partnerships. Possibilities!

MEETING DATE: February 9, 2015

HAMPTON NEIGHBORHOOD COMMISSION AGENDA REVIEW

Preparer: J. Bryson

Reviewer: J. McBride

Presenter: Officer Wilson

SUBJECT: Briefing on the Neighborhood Watch Program

AGENDA ITEM: IV. A

ACTION REQUESTED: None

BACKGROUND STATEMENT: Officer Wilson, Neighborhood Watch Coordinator, with the Hampton Police Department will cover the Neighborhood Watch initiative which is a joint effort between the Hampton Police Division and the community designed to instill a greater sense of security and reduce the fear of crime by putting the neighbor back into neighborhoods. The program teaches participants how to make their home and neighborhood more secure in order to reduce the risk of being victimized, as well as training citizens on how to recognize and report any suspicious activity. Neighborhood Watch allows neighbors to get to know each other and their routines in order to address issues that concern the safety of the entire community.

Mission Statement of the Neighborhood Watch:

- To reduce crime rates in active Neighborhood Watch Communities
- To teach citizens preventative measures to reduce the risk of becoming victimized
- To provide training on recognizing and reporting suspicious activities
- To instill a greater sense of security and reduces the fear of crime by allowing neighbors the opportunity to get to know each other and their routines
- To encourage community involvement to combat crime in the community in a collaborative effort with the Police Division

NEXT STEPS: NA

ADDITIONAL REFERENCE MATERIALS ENCLOSED:

COMMITTEE RECOMMENDATIONS: NA



MEETING DATE: February 9, 2015

HAMPTON NEIGHBORHOOD COMMISSION AGENDA REVIEW

People. Partnerships. Possibilities!

Preparer: J. Bryson

Reviewer: J. McBride

Presenter: Peggy Todd

SUBJECT: Consideration of the recommended neighborhood for the Spring 2015 Hampton Home Repair Blitz

AGENDA ITEM: VI. A

ACTION REQUESTED: Approval of the recommended neighborhood area

SAMPLE MOTION: None needed – Motion by the CAPI Committee

BACKGROUND STATEMENT:

In June, the Community Appearance Pride and Image (CAPI) Committee recommended a set of priority areas for the upcoming Spring 2015 Home Repair Blitz event.

Following recent Home Repair Blitz events, the Committee agreed on key factors that would help to ensure that the upcoming Blitz events were equally successful, including:

- Access to facilities for logistical and volunteer support,
- Opportunity to build stronger neighborhood & school partnerships,
- Awareness of seasonal activities that would impact the project (sports/activities),
- Visibility and concentration of homeowners with repair needs, and
- Existing community network and neighborhood organizations.

Given the considerations above, the Committee agreed to the Blitz area as follows:

Spring 2015 Blitz: Wythe Phenix Area

Shell Rd., Powhatan Pkwy, Pembroke Ave. – The headquarters will be located at the Boys and Girls Club of America, 1815 Shell Road.

NEXT STEPS: NA

ADDITIONAL REFERENCE MATERIALS ENCLOSED: Blitz Target Area Map



People. Partnerships. Possibilities!

MEETING DATE: February 09, 2015

HAMPTON NEIGHBORHOOD COMMISSION AGENDA REVIEW

Preparer: <u>J.McBride</u> Reviewer: <u>N/A</u> Presenter: <u>J McBride</u>

SUBJECT: Consideration of the Pasture Point Neighborhood Association
Neighborhood Improvement Fund Increase

AGENDA ITEM: VI - B

ACTION REQUESTED: Approval of the Pasture Point Neighborhood Association
Neighborhood Improvement Fund Increase. (Vote)

Suggested Motion: *"I a motion for approval of the Pasture Point Neighborhood
Association Neighborhood Improvement Fund Increase"*

BACKGROUND STATEMENT: The Pasture Point Neighborhood Association
was approved for \$93,000 in Neighborhood Development Funds to install paver
crosswalks across Pembroke Ave at four (4) intersections from River Street to
Eaton Street as well as installing infill trees in the median to replace some of the
lost canopy.

The cost estimates provided by staff based on comparable projects was
considerably lower than what the on-call contractor could provide for. The current
estimate is for \$156,000 for the crosswalks alone. Staff has recommended that
they neighborhood remove one of the inner cross walks from the plan (either
Marshal or Washington St) and that the Commission approve the increase of the
grant amount to \$130,000 in Neighborhood Development Funds to cover the cost
of three (3) intersection crosswalks.

NEXT STEPS (If Applicable): Upon approval by the Commission, this project
will go to Public Works for final design and installation.

ADDITIONAL REFERENCE MATERIALS ENCLOSED: Pasture Point
Neighborhood Association Neighborhood Improvement Fund Application.

COMMITTEE RECOMMENDATIONS: None

NEXT STEPS: NA

ADDITIONAL REFERENCE MATERIALS ENCLOSED: N/A

COMMITTEE RECOMMENDATIONS: None

Hampton Home Repair Blitz – Spring 2015 Schedule - Draft

Activity	Begin	End	Description	Responsibility
Home Owner Marketing:	23-Feb	6-Mar.	Prepare Homeowners for the Blitz through notifications and community outreach	HNS/NhdCmm
Home Owner Sign-up:	1-Mar	27-Mar.	Receive and review applications by Aug 20	HNS/NhdCmm
Team Leader Kick-off:	2-Mar	5-Mar	Introduce new team leaders to the program, update previous leaders on program changes, and identify additional partners needed to complete effort	HNS/H4H
Team Leader Site Adoption:	16-Mar	20-Mar	Team Leaders select sites based on repair request, skills, proximity.	HNS/TL
Initial Scope of Work & Materials:	20-Mar	3-Apr	Team Leaders meet with the homeowners to perform an initial scope of work and identify needed materials and volunteers to complete the project. Scopes should be submitted to HRHA staff for review.	Team Leaders (TL)
Finalize Scopes, Material, & Volunteer Needs:	6-Apr	10-Apr	HRHA/HNS/H4H will review requests for any changes based on available resources and volunteers	TL/HRHA/HNS/H4H
Finalize Volunteer Group Assignments:	13-Apr	15-Apr	Any unassigned groups will be assigned based on needs as described in the final scope of work	H4H/TL
Misc Volunteer Assignments:	15-Apr	22-Apr	Any unassigned individuals will be assigned based on needs as described in the final scope of work	H4H/HNS
Team Leader Meeting (FINAL):	22-Apr	24-Apr	A final meeting with Team Leaders to ensure all logistical needs are met prior to the event	HNS/H4H
Power Wash Prep & Brush Clearing:	29-Apr	2-May	Prep crews will perform powerwashing and brush clearing based on project needs to expedite work	HNS
Material & Plant Prep:	29-Apr	1-May	Materials are purchased, delivered and sorted in preparation. Team leaders are asked to review all materials to prepare for event	H4H/HRHA/Blitz Captain
BLITZ EVENT:	2-May	2-May	The day of the event	ALL
BLITZ FOLLOW-UP	4-May	22-May	All follow-up work should be concluded within three weeks following the event	HNS/HRHA

Wythe-Phenix/Boys & Girls Club Area



HAMPTON VA

City of Hampton
Planning and Zoning Administration Division
Source: City of Hampton Assessor
February 2, 2015

Tenure*

-  Wythe Boundary
-  Renter Occupied
-  Owner Occupied

*tenure statistics are estimates only